

Speaker request form



General Information

Organisation*/Group name:	
Venue address:	
Contact person:	Contact telephone:
Email:	

Presentation Information

Audience profile:
Age: _____ Cultural background: _____

Expected attendance numbers /Information packs to be provided:

Topic Please mark appropriate box(es) below	Prospective date(s)	Start time of talk	Length of talk (*)
Catalyst Foundation overview <input type="checkbox"/>			
My Aged Care + Commonwealth-funded home care and support services (CHSP, Home Care Packages)			
Residential aged care - overview and costs <input type="checkbox"/>			
Retirement housing options and downsizing <input type="checkbox"/>			
Estate planning (Wills, Power of Attorney & Advance Care Directives) <input type="checkbox"/>			
Advance care planning (only Power of Attorney & Advance Care Directives) <input type="checkbox"/>			
Concessions <input type="checkbox"/>			
Personal alarms <input type="checkbox"/>			
Assistive technology basics <input type="checkbox"/>			
Be Scam Safe (digital literacy) <input type="checkbox"/>			
Be Connected tool suite (digital literacy) <input type="checkbox"/>			
Other, please specify:			

(*) We suggest presentations should be a minimum length of 1hr due to the amount of information to be delivered. All presentations cover Catalyst Foundation overview.

Please tick mark the appropriate box below

Equipment details	Venue to provide	Catalyst Foundation to arrange
Internet/Wi-Fi		
Wall/screen		
Safety pack		
Laptop		
Power points nearby		
Projector		

(*) A small fee may be charged to cover transport and presentation costs.

For Catalyst Foundation staff only:

- Presentation approved: Yes No _____
- Date of approval: /
- Information Officer assigned:
- Entered in corporate calendar:
- Contact person advised:
- Confirmation of booking one week prior:

Catalyst Foundation

1/47/ Tynte Street North Adelaide SA 5006

PO Box 220 North Adelaide SA 5006

Tel. 8168 8776

information@catalystfoundation.com.au

www.catalystfoundation.com.au